

**MINUTES
VILLAGE OF LAKE PARK COUNCIL MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
REGULAR SESSION
7 PM**

February 11, 2020

ATTENDING: Mayor David Cleveland
Mayor Pro Tem Pam Jack
Council Members: Bruce Barton, James Record, Jeremy Russell and Joe Scaldara
Village Administrator: Cheri Clark
Finance Officer: Cheryl Bennett
Attorney: Ken Swain

CALL TO ORDER: Mayor David Cleveland called the February 11, 2020 Regular Session Council meeting to order.

INVOCATION: Joe Scaldara gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Cleveland led the Pledge of Allegiance.

PUBLIC COMMENT: Connie Short – 6300 Olsen Lane – expressed her concerns about the smaller homes in Lake Park being purchased for rental property. Mayor David Cleveland shared that rental homes are a concern of many of the homeowners in Lake Park. Joe Scaldara shared that in South Carolina, rentals pay a higher property tax.

APPROVAL OF MINUTES: James Record made the motion to approve the January 14, 2020 Regular Session Council Minutes and the January 14, 2020 Text Amendment Public Hearing Minutes as presented. Joe Scaldara seconded the motion. Vote – Unanimous.

CHANGES TO THE AGENDA: Pam Jack made the motion to adopt the February 11, 2020 Council Meeting Agenda as presented. Bruce Barton seconded the motion. Vote – Unanimous.

SECURITY REPORT: Mayor David Cleveland shared that the Village of Lake Park has a new Deputy, Corey Williams. Deputy Williams is returning to Union County from CMPD. He previously worked in Indian Trail, the Jail and as a Detective.

Deputy Austin shared that there were 12 alarm calls, 70 calls for service and 79 traffic stops.

Council discussed amending either the Parks or Parking Ordinance to address individuals sleeping in vehicles. Attorney Ken Swain will review the Hickory Ordinance and see how such language could fit into our existing ordinances.

UNION COUNTY FIRE SERVICES: Assistant County Manager Patrick Niland and Hemby Bridge Fire Chief Johnny Blythe discussed the proposed Resolution Consenting to Inclusion in the Hemby Bridge Fire and Rescue Service District. The Hemby Bridge Fire District is currently a tax district. There are certain properties within that district that are not paying the district fire tax. To correct this, the County needs to establish a new tax district overlaying the entire existing service area. Since this will be a new tax district, the County needs municipal consent. The County's goal is to have all municipal resolutions passed by the end of February 2020 because this timeframe allows time to implement these districts for the 2021 fiscal year.

The Resolution includes language stating that Union County will work with Bakers, Hemby Bridge and Stallings Fire Departments to explore a regional funding method. The resolution does not discuss the proposed 80/20 funding of the Hemby Bridge Fire District nor a timeframe for a regional fire service. Stallings approved the Resolution Monday, February 10th and the Town of Indian Trail approved the Resolution earlier tonight. Jeremy Russell made the motion to approve the Resolution. Bruce Barton seconded the motion. Vote – Unanimous.

FINANCE OFFICER'S REPORT: Cheryl Bennett shared that Sales and Use Tax and Utility Tax are coming in as projected.

	Jan 20	Jul '19 - Jan 20	Budget	% of Budget
Ordinary Income/Expense				
Income				
Property Taxes				
Ad valorem current year	44,536.87	587,212.25	595,058.00	99%
Utility ad valorem	3,073.98	6,563.62	7,215.00	91%
Motor vehicle tax	5,938.76	43,052.08	89,209.00	48%
Ad valorem prior years	47.59	6,486.22	2,000.00	324%
Penalties and interest	265.57	2,000.99	1,800.00	111%
Total Property Taxes	53,862.77	645,315.16	695,282.00	93%
Other Taxes				
Stormwater Fees- current year	4,185.00	61,380.00	62,137.00	99%
Stormwater fees - prior years	0.00	225.88	250.00	90%
Total Other Taxes	4,185.00	61,605.88	62,387.00	99%
State Shared Revenues				
Alcoholic Beverage Tax	0.00	0.00	16,200.00	0%
Sales and use tax	19,456.29	83,021.61	210,000.00	40%
Telecom. Sales Tax	0.00	306.08	1,700.00	18%
Elec. Sales Tax	0.00	27,958.73	102,000.00	27%
Video Prog. Sales Tax	0.00	4,219.89	19,000.00	22%
Piped Gas Sales Tax	0.00	1,420.59	7,100.00	20%
Solid Waste Disposal Tax	0.00	1,392.91	3,800.00	37%
Total State Shared Revenues	19,456.29	118,319.81	359,800.00	33%
Parks & Recreation Revenue				

Program Fees-Fishing Licenses	297.00	773.00	1,500.00	52%
Facility Rentals	490.00	3,279.00	3,000.00	109%
Daily swim fees	0.00	10,718.00	12,000.00	89%
Season pass pool fees	0.00	1,100.00	50,000.00	2%
Total Parks & Recreation Revenue	787.00	15,870.00	66,500.00	24%
Other revenues				
Zoning Permits	75.00	585.00	1,500.00	39%
Approp. Fund Balance	0.00	0.00	30,986.00	0%
Civil Penalties	25.00	115.00	600.00	19%
Investment revenue	625.75	5,402.97	8,000.00	68%
Miscellaneous	0.00	17,971.72	17,360.00	104%
Total Other revenues	725.75	24,074.69	58,446.00	41%
Total Income	79,016.81	865,185.54	1,242,415.00	70%
Gross Profit	79,016.81	865,185.54	1,242,415.00	70%
Expense				
General Government				
Other Expenditures				
Contingency	0.00	0.00	15,000.00	0%
Stormwater Expense				
Advertising	0.00	0.00	100.00	0%
Dues and Permits	0.00	750.00	750.00	100%
Prof. Fees - Engineering	0.00	0.00	18,000.00	0%
Repairs & Maint. Services	0.00	9,643.86	43,537.00	22%
Total Stormwater Expense	0.00	10,393.86	62,387.00	17%
Total Other Expenditures	0.00	10,393.86	77,387.00	13%
Planning and Zoning				
Zoning Admin. Services	1,132.66	7,928.62	13,592.00	58%
Code Enforcement Services	0.00	0.00	600.00	0%
Consulting Fees	0.00	206.25	4,000.00	5%
Supplies	0.00	0.00	300.00	0%
Training	150.00	710.00	800.00	89%
Total Planning and Zoning	1,282.66	8,844.87	19,292.00	46%
Gen. Govt. Personal Services				
Adm Assistant	984.75	7,390.51	13,650.00	54%
Clerk/Tax Collector	5,960.34	41,722.38	71,524.00	58%
Council	0.00	5,319.51	12,806.00	42%
Finance Officer	1,574.75	11,023.25	18,897.00	58%
Mayor	0.00	2,626.50	5,253.00	50%
Payroll Expenses	738.41	5,857.40	10,400.00	56%
Total Gen. Govt. Personal Services	9,258.25	73,939.55	132,530.00	56%

Professional Fees				
Auditing Services	0.00	4,620.00	4,820.00	96%
Legal Services	0.00	7,416.00	18,000.00	41%
Total Professional Fees	0.00	12,036.00	22,820.00	53%
Supplies and Materials				
Office	581.98	2,673.99	7,100.00	38%
Total Supplies and Materials	581.98	2,673.99	7,100.00	38%
Services				
Communications/Newsletter	64.90	1,415.16	4,900.00	29%
Advertising	0.00	0.00	400.00	0%
Membership and dues	0.00	5,197.00	5,400.00	96%
Bank charges	54.56	462.15	950.00	49%
Elections	0.00	0.00	3,110.00	0%
Insurance/bonds	0.00	9,339.21	9,931.00	94%
Miscellaneous oper. exp.	141.78	553.03	500.00	111%
Website/flyers	0.00	900.00	1,500.00	60%
Postage	220.35	408.35	800.00	51%
Property Tax	0.00	51.32	400.00	13%
Tax collection	191.81	1,564.04	2,000.00	78%
Telephone	961.50	3,623.84	5,900.00	61%
Training	0.00	43.11	1,000.00	4%
Travel	64.30	553.80	1,200.00	46%
Total Services	1,699.20	24,111.01	37,991.00	63%
Capital Outlay				
Furniture/Office	0.00	0.00	7,000.00	0%
Sidewalk repairs	0.00	0.00	15,000.00	0%
Total Capital Outlay	0.00	0.00	22,000.00	0%
Total General Government	12,822.09	131,999.28	319,120.00	41%
Parks & Recreation				
Parks/Rec. Supplies & Materials				
Flags	647.48	847.48	3,500.00	24%
Janitorial /Cleaning Supplies	0.00	2.74	250.00	1%
Food/Provisions - events	126.55	944.26	3,500.00	27%
Pool Supplies	0.00	0.00	2,100.00	0%
Total Parks/Rec. Supplies & Materials	774.03	1,794.48	9,350.00	19%
Parks/Rec Services				
Pool Attendant Salaries	0.00	0.00	0.00	0%
Pool management fee	5,755.00	20,307.00	57,550.00	35%
Pool Operations	0.00	289.16	7,100.00	4%
Comm. center maintenance	666.91	5,758.52	9,150.00	63%
Seasonal Decorations	46.58	9,121.10	16,500.00	55%

Events Services	0.00	3,406.00	4,000.00	85%
Water/Sewer	337.74	3,469.39	6,000.00	58%
Natural Gas	103.75	307.55	700.00	44%
Total Parks/Rec Services Maintenance of Common Areas	6,909.98	42,658.72	101,000.00	42%
Landscaping	12,967.96	92,375.72	155,615.00	59%
Park maintenance	250.00	18,410.70	63,750.00	29%
Pond maintenance	1,381.50	9,670.50	19,600.00	49%
Electric Maintenance	0.00	2,285.00	17,500.00	13%
Repairs of Common Areas	0.00	5,350.54	7,240.00	74%
Total Maintenance of Common Areas	14,599.46	128,092.46	263,705.00	49%
Parks/Rec Capital Outlay				
Reserve for Tennis Court	0.00	0.00	10,000.00	0%
Reserve for Playground	0.00	0.00	5,000.00	0%
Benches, Tables etc.	0.00	671.60	2,000.00	34%
Total Parks/Rec Capital Outlay	0.00	671.60	17,000.00	4%
Total Parks & Recreation	22,283.47	173,217.26	391,055.00	44%
Public Services/Safety Capital Outlay-ADA parking space	0.00	0.00	10,000.00	0%
Electric bills	8,831.87	61,671.96	116,800.00	53%
Street Signs	0.00	1,999.24	7,500.00	27%
Waste Collection	16,556.68	99,782.94	199,740.00	50%
Law enforcement	49,544.82	148,634.46	198,200.00	75%
Total Public Services/Safety	74,933.37	312,088.60	532,240.00	59%
Total Expense	110,038.93	617,305.14	1,242,415.00	50%
Net General fund Powell Bill	31,022.12	247,880.40	0.00	100%
PB Income				
Interest - Powell Funds	0.00	1,338.82	800.00	167%
Powell Bill Revenue	0.00	95,252.41	96,050.00	99%
Total PB Income	0.00	96,591.23	96,850.00	100%
PB Expense				
Street Exp. - Powell Bill	0.00	647.00	96,850.00	1%
Total PB Expense	0.00	647.00	96,850.00	1%
Net Powell Bill	0.00	95,944.23	0.00	100%
Net Excess of Rev. over Exp.	31,022.12	343,824.63	0.00	100%

Pam Jack made a motion to approve a tax refund of \$526.75. Joe Scaldara seconded the motion. Vote – Unanimous.

PARKS AND RECREATION: Mayor David Cleveland shared that Lucas Landscaping has quoted \$2,844 to update the landscaping at the pool. James Record made a motion to approve the new landscaping. Jeremy Russell seconded the motion. Vote – Unanimous.

P&R approved repairing the ruts along Lake Park Road by Connie's Pond and at the front entrance on Lake Park Road. Lucas Landscaping provided a quote of \$430.50.

P&R approved removing the two tree rings and plant grass at the Hoover Park. Lucas Landscaping provided a quote of \$414.00.

COMMUNICATION COMMISSION: Pam Jack shared that P&R approved the use of the pool for the New Resident Mixer on Friday, May 22nd. If there is inclement weather, the new residents will receive a free one day pool pass and the event will be held in the Community Center.

PLANNING AND ZONING: Cheri Clark shared the principal impacts of Chapter 160D.

(1) Consolidate current city and county enabling statutes for development now in Article 18, Chapter 153A and Article 19, Chapter 160A into a single, unified new Chapter 160D of the General Statutes.

(2) Place these statutes into a more logical, coherent organization, facilitating ease of finding relevant provisions and clarifying how the statutes relate to one another.

(3) Provide uniform authority, definitions and procedures for cities and counties, while retaining broad substantive policy discretion for ordinances adopted by individual jurisdictions.

While not making major policy shifts in existing legislation, the legislation modernizes the language of the statute to remove obsolete terminology and clarify existing provisions without making substantive changes. In addition, a number of consensus reforms that have the broad support of the local government and development community are incorporated.

In order to provide time for the development, consideration, and adoption of necessary amendments to conform local ordinances to this new law, Chapter 160D is not effective until January 1, 2021. All city and county zoning, subdivision, and other development regulations, including unified-development ordinances, will need to be updated by that date to conform to the new law. In order to enforce zoning, every jurisdiction must also have a Comprehensive Plan by July 1, 2022.

STORMWATER: Lake Charles Engineering update – Surveying has been completed and the in-house survey mapping of the project is underway. The Village should have drawings to review in the next 5 to 6 weeks.

We have a hole that has opened up behind the storm drain in Russell Park across from 6609 Creft Circle. Locate has been called and the repairs are scheduled for next week due to safety concerns. Estimated cost for the project is \$2,000. Cheri Clark requested a motion to spend up to \$2,000 for the repair. James Record made the motion to approve up to \$2,000 for the Stormwater repair. Bruce Barton seconded the motion. Vote – Unanimous.

PUBLIC SERVICES (Street, Waste Collection & Lighting): Mayor David Cleveland shared that he and Bruce Barton have been working for several months on handicap parking for Russell Park. Bruce Barton shared that he has received two additional quotes for the project one from H&S Paving - \$7,250 which includes grading, stone base, asphalt and striping and one from Floyds Veteran Concrete – \$5,600 which includes a 4 inch 3500psi concrete with fiber and no striping. The Village will also need signage for the space - \$272.00. Council decided that aesthetically they would rather the space be asphalt. Joe Scaldara made a motion to approve up to \$8,000 for the handicap parking spot. Jeremy Russell seconded the motion. Vote – Unanimous.

Joe Scaldara shared that lights at the Obelisk and the flag at Veterans Pond have been replaced with LED lights. The timer at the Clocktower has also been reset. Both Joe Scaldara and Jeremy Russell have looked at the fountain in Russell Park. The fountain and wiring to the fountain needs to be replaced.

Mayor David Cleveland shared that late this afternoon the Village received quotes for the Pool lighting. Concrete footings - \$1,800
Electrical - \$13,470
Light & Poles - \$8,623.27
Permits - \$130

Swim Team is contributing \$5,000, MCA Pool Rental - \$8,000 and then fund the balance \$11,023.27 from General Fund Contingency and Electrical. Pam Jack made a motion to move \$12,000 out of Contingency to Capital Outlay, \$8,000 out of Electrical and \$5,000 from Miscellaneous Revenue. James Record seconded the motion. Vote – Unanimous. Joe Scaldara made the motion to spend up to \$25,000 for Pool Lighting. Bruce Barton seconded the motion. Vote – Unanimous.

COMMUNICATION INFORMATION: Pam Jack shared items to be included in the March newsletter are the Fire District Resolution, Fire Substation, New Deputy Corey Williams, Temporary Signs, P&R News, HOA, Swim Team Updates and Fishing Permits.

COUNCIL COMMENTS: Jeremy Russell thanked Fire Chief Johnny Blythe for the service that the Hemby Bridge Fire Department provides to Lake Park and for attending the Council meeting.

Joe Scaldara thanked Fire Chief Johnny Blythe and Assistant County Manager Patrick Niland for attending the Council meeting.

James Record thanked everyone for coming and wished everyone a Happy Valentine's Day.

Pam Jack thanked Nicole Bell with the Communication Commission and Chief Blythe for attending the meeting.

Mayor David Cleveland thanked Chief Blythe and the audience for attending the meeting.

ADJOURN: Bruce Barton made the motion to adjourn. James Record seconded the motion.
Vote – Unanimous.

Respectfully submitted,


Mayor David Cleveland


Village Administrator, Cheri Clark

